



PITCAIRN ISLAND COUNCIL
Minutes of the Regular Council Meeting held at the Town Square
Commencing at 9.00am 21 June 2023

Present:

Mayor Simon Young, Cr Kevin Young, Cr Kerry Young, Cr Melva Evans, Cr Heather Menzies, Cr Charlene Warren

Remote Participation: Deputy Mayor Shawn Christian – link dropped early in meeting due to internet issues

In attendance: Shelley Paniora (ISEC),

Gallery Garth Cowan

Welcome: A moment of private reflection was taken.

Items	
1. Opening of the Meeting of 21 June 2023	Meeting Opened: 9.05am
2. Welcome all along with moment of reflection.	
3. Call for items in General Business	Pickle Ball – Cr C Warren Shipping Schedule – Cr H Menzies Coin Approvals – Administrator Update on Silver Supporter – Cr H Menzies Administrator Performance – Mayor
4. Actions Undertaken from the Regular Council Meeting of 24 May 2023	Action Register updated #24 – Coxwains – Status Quo to remain with no increase from the \$10 NZD. Action completed #29 – Glass Recycling facility – has been moved. Clarification sought on whether this facility is ready and safe for use. Does not look ready for use. Moved: Heather/Mayor Motion: “That the Administrator will report on the proposed terms and conditions for use of Glass Recycling facility at next Council meeting and that facility is safe for community use”. Action: Administrator will clarify on DM’s return. Action: Mayor to update the community at Community Meeting 27 June 2023. #31 – Health Centre Operation Policy Update provided by Administrator – Numerous parties have been in contact for this policy. Still working through options for this – see update in PPS Report #33 – Plan of Works – discussed under PPS Report. #38 – Completed #39 – Completed #40 – Completed. Council thanked the Administrator for this work. #41 – Generator (1) ordered and will be on September ship. Completed #42 – All information with SPC. Call for tenders has gone out. Any further information will be supplied by Administrator if/when it comes to hand. #44 – Completed

	<p>#45 – Ongoing. Still waiting for some costs to come back and do not currently have a fully costed proposal for Marine Infrastructure Development Plan first presented to Council in November 2022.</p> <p>#48 – completed</p> <p>#49 – Was discussed with DM’s. Completed</p> <p>#50 – completed</p> <p>#52 – Completed an asset list for equipment. Mike Collis will be on Pitcairn 22 June 2023 and included further in the agenda. Asset list compiled with DM Operations.</p> <p>#53 – PIO Banking Services completed.</p> <p>Action: Mayor to advise Community that this has been raised with PIO and Dept Governor on behalf of island.</p>
<p>5. Minutes of previous meetings</p>	<p>Motion: Cr C Warren / Cr M Evans That the minutes of the Regular Council Meeting 24 May 2023 as circulated be approved.</p>
<p>Standing Items</p>	
<p>6. Mayor’s Report</p>	<p>Circulated with Agenda.</p> <p>Moved: Mayor / Cr H Menzies <i>“That the Mayors Report for June 2023 Council Meeting be accepted”</i></p> <p>Action: Tenders (Zodiac’s) – Nat Geo Orion – this be discussed at Public Meeting with the Community.</p> <p>Action: Fruit – for Nat Geo Orion. <\$1000 this will be dealt with by the Mayor.</p> <p>Nurse Griffiths to attend a Health Minister meeting in Tonga in September 2023.</p> <p>Pitcairn Castle – on route to Pitcairn Island shortly. Community updated</p> <p>Land Court Workshop date 1 August 2023.</p> <p>JMC – Gibraltar meeting is 7-11 September. JMC in November. Mayor asked if there was any interest from other Councillors. If there is remote participation, the Mayor will look to attend.</p> <p><u>EDF 11 Funding</u> – Email is call for tenders. There is a small amount for funding from GO project that Administrator has asked DM’s about.</p> <p>Looking at two proposals, (Training for renewal energy/ remote monitoring on sea level rise on outer islands) and will bring to Council for consideration.</p> <p>Action: PAPAC will be raised with Community at the Public Meeting on 27 June 2023.</p> <p><u>Wage increase in PPS</u></p> <p>Moved: Mayor / Cr H Menzies <i>“That a proposal document for increases in all PPS wages will be developed which will accompany Pitcairn ODA funding request for the financial year 2024/25”</i></p> <p>Administrator offered assistance to help with this process for wage increase in PPS to provide evidence-based data to support proposal. Then general discussion ensued on the GPI Reform need to dove tail into the proposal. The question was asked</p>

whether there could also be a subcommittee to deal with this from the broader community and Council.

Action: By end of September 2023 a draft proposal document to increase PPS wages be completed and submitted to Council for approval.

Discussion ensued on cost-of-living exercise in regard to inflation.

A comparative analysis had been with using St Helena.

Suggestion that Mayor and Administrator gather information for proposal to support a Pitcairn Island relevant model.

EDF Funds Completion of projects

Administrator asked when proposals came to Council for these projects, did the designs ever come to Council? There were some plans shown to the Community, but these have differed from what has developed and been constructed.

A Partners Communication Meeting is schedule, 19 July 2023 and this topic can be raised for clarification.

Mayor looking for clarification on what needs to be purchased and the amount of funding that remains for the three major building projects.

Action: ISEC will search Council documents for relevant records associated with EDF Funding/Designs/Building Plans.

Moved: Mayor / Cr Kerry Young

"That the Administrator work with Operations to provide detailed costed plans for the completion of all outstanding EDF Funded projects for the July 2023 Regular Council Meeting".

Quarterly Management Accounts – to occur with PIO, 19 July 2023.

O'Leary costings – Administrator asked who the Mayor cleared this letter with prior to sending. Discussion ensued about whether Administrator and DM Ops should have been consulted prior to sending. The Administrator advised that this letter should have also been sent to the Governor.

Mayor stated he doesn't need approval from the Administrator to follow up on a meeting with UK based FCDO members in which was discussed further options to be financially responsible in addressing the health of our longboats and exploring options to have their health appraised by an external marine expert.

Clarification was sought on position by the Administrator on future of O'Leary. With the current information, the Administrator position is that O'Leary is unsafe for use.

Council is ultimately responsible for the Longboats and if anything occurs, Council has final responsibility and are looking to minimise any H&S risk to the wider community.

Moved: Mayor / Cr C Warren

In the interest of H&S, O'Leary will not be launched.

Action: Mayor to inform Community of this decision.

Moved: Mayor / Cr C Warren

	<p><i>That Council will meet to discuss responses from one of the owners of ICON and FCDO to the request for external professional expertise regarding island vessels.</i></p> <p>Action: Meeting to be called once information is received.</p> <p><u>Communication and Internet</u> – Administrator clarified who in PIO loads information on to the website. Clarification will be sought on where the responsibility lies for this service</p> <p>Action: To raise this in the Partners Communication meeting of who is responsible for Island Communication and Internet.</p> <p>Action: Administrator to follow up on whether Bill Haigh is being contracted for service now that he has retired.</p> <p>Action: Administrator to raise with PIO and determine who is performing all of Bill Haigh’s previous responsibilities.</p> <p><u>Darwin Plus</u> – information for Council.</p>
<p>7. PPS Report</p>	<p>Circulated with Agenda</p> <p>Council acknowledged the support provided by the Administrator for access to Starlink for the Community with the poor internet access.</p> <p><u>Starlink</u></p> <p>The Administrator advised the Starlink trial period has ended. New BUC is being sourced for September 2023 sailing. Administrator is communicating with Starlink directly.</p> <p>Speedcast looking to double the bandwidth of internet use for island, at no additional cost.</p> <p>Moved: Cr H Menzies / Mayor</p> <p><i>That the Administrator, as head of PPS seek further approval from Starlink, for the Pitcairn community to have continued access to Starlink, until formal rollout of the service and the Mayor be included in any communications.</i></p> <p>Action: Administrator to follow and report back to Council.</p> <p><u>Health Policy</u> – There is a scheme in NZ where a relationship means Pacific Islands can access NZ for Health Services. This is being explored by Administrators as to another possible option for Health Services for Pitcairn. It is in early stages.</p> <p>Administrator advised that this work is not in tandem with Healix. It’s a supplementary option.</p> <p>Planned timeframes for this are to have it completed in the next couple of months.</p> <p>Action: Administrators will keep Council informed of information as a complete piece of work for the Health Policy.</p> <p><u>Budgets</u></p> <p>Discussion regarding Administrator having oversight of DM purchases and Administrator sign off on any purchases over \$5,000. This will require an adjustment to Procurement Policy. Discussion was had as to what the delegated financial authority should be for DM’s. Council is keen for increased financial management and will discuss further when GPI policy comes up for review.</p> <p>Moved:</p>

	<p><i>GPI Procurement Policy be revised to reflect current practises of the PPS.</i></p> <p>Action</p> <p>Policy to be submitted for next Council meeting That the delegated financial authority for DM's be reduced from \$10,000 to \$5,000 (NZD) as is currently in play</p> <p><u>Plan of Works</u></p> <p>Discussion was had on background to provision of Plan of Works submitted to Council by the Administrator.</p> <p>Council seeking a costed plan for Marine Infrastructure Development works.</p> <p>The Slipway is critical island infrastructure. A verbal report has been received by Administrator for this work, but has not been costed currently.</p> <p>Councillors would like Marine Development Infrastructure Plan to be priority one as critical infrastructure.</p> <p>Moved: Mayor/ Cr M Evans</p> <p><i>That the Slipway remains a priority and that the Administrator undertakes a review of the situation and reports back to Council as soon as possible</i></p> <p>Action: That the Marine Development Infrastructure Plan be the first priority within the Plan of Works. Within this the slipway and any emergency repairs be included as being needed immediately.</p> <p>Some remedial work has been completed on the Slipway this week.</p> <p>Action: Council to workshop with the Administrator on the priority of Plan of Works on Monday 26 June 2023, 9 – 11am. The PPS report be provisionally approved at the Workshop on Monday 26 June 2023.</p> <p><u>Nat Geo Orion gift of Tenders</u> –Future of gifts of Zodiac's to island will be raised at Community Meeting 27 June 2023.</p>
8. Update on Starlink Trial	Covered in the PPS report.
New Items	
9. Liquor License Application – Pitkern Islen Enterprises	<p>Moved: Mayor / Cr Kerry Young</p> <p>Cr C Warren abstained.</p> <p><i>That Council approves the Liquor Licence for On Site / Off Site premises made by Randy and Torika Christian, trading as Pitkern Islen Enterprises, premises being located at Flatland."</i></p>
10. PRC – GPI Covid-19 Policy	<p>Moved: Cr H Menzies / Mayor</p> <p><i>That Council approves the updated GPI Covid-19 Policy with the next review to be December 2023"</i></p>
11. PRC – GPI Pitkern Artisan Gallery Operational Policy	<p>Moved: Cr H Menzies / Cr C Warren</p> <p><i>That Council approves the updated GPI Pitkern Artisan Gallery Operational Policy with the next review to be December 2023"</i></p>
12. Reinstatement of Island Television Service	<p>Moved: Cr K Young / Cr M Evans</p> <p><i>"That Council approves/recommends the use of frequency 506 megahertz for reinstatement of the free to air TV service to Pitcairn"</i></p>

	<p>Action: Administrator to check as to whether the Governors approval is required for assignment of frequency. A broadcast technician will be on island this Thursday (22 June) and offered his time and support to reinstate the TV Service. Asset list has been developed. The costed plan will need support from the broadcast technician. A transmitter is being donated for this project. There is a high level of confidence that a free to air channel can be available for Pitcairn. Approval of a frequency for use is required from Council. There is a standard broadcasting TV range (506 mH)</p>
13. Elder Care	<p>Deferred and will be raised at the Community Meeting on 27 June 2023</p> <p>Action: Cr M Evans is going to take the lead and develop with Community consultation, Council and relevant parties recommendations for the future of Pitcairn Island Elder care</p>
14. Proposal for Increasing wages for community	Covered in Mayors Monthly Report
Information Items	
15. FCA – Curriculum Vitae	<p>Information received Discussion was had on Council wishing to evolve this position to include Elder Care. Action: Cr M Evans will take the lead on developing Elder Care Strategy.</p>
16. Proposal for Dr Aniket Sardana – Veterinary Service for Pitcairn	<p>Background to the last visit by Dr Sardana discussed and work on possibility of Dr Sardana revisiting Pitcairn. Council would like to pursue this offer for service. DM Natural Resources has been consulted and is in agreement. Action: Administrator will follow up on this request.</p>
17. Update on Longboat, O’Leary	Covered in Mayors Monthly Report
18. Joint Ministerial Council (JMC) – Gibraltar – 7 to 11 September 2023	Covered in Mayors Monthly Report
19. EDF 11 Green Overseas Call for Tenders	Covered in Mayors Monthly Report
20. Quarterly Management Accounts and Strategic meeting with PIO Wed 19 th July	Covered in Mayors Monthly Report
21. Public Administration and Constitutional Affairs Committee	Covered in Mayors Monthly Report
22. EDF Funds – Completion of projects	Covered in Mayors Monthly Report
23. Darwin Plus Local Round 2, DEFRA Summary of projects	Covered in Mayors Monthly Report
General Business	
	<p>GPI Reform – Administrators are waiting comments from DM’s as part of consultation process. Island Power Generation – All three generators on island are plugged in with the new generator ordered and will be on island in September 2023. Administrator was advised that there may still be issues with the current generators on island, along with increased fuel consumption with these generators. Action: Administrator will speak to Head of Engineering about the current situation and Island Power Generation and report back. Council asking if Head Engineer needs any assistance.</p>

	<p>Pickle Ball – Council approves to paint a pickle ball court in the Town Square.</p> <p>Shipping Schedule – Movement around shipping schedule for 2024/2025. Cr H Menzies will be circulated to Council for consultation.</p> <p>Coin Approvals – Will follow up at Workshop on Monday 26 June 2023.</p> <p>Update on Silver Supporter – Problem with Silver Supporter currently. Vessel owners formally advising Council.</p> <p>Administrator as Head of PPS Performance – The Mayor expressed dissatisfaction on performance by Administrator as Head of PPS. The majority of Councillors present agreed with this statement. Areas that Mayor and Council would like to see improvement on include;</p> <ul style="list-style-type: none"> • Level of Reporting • Management of staff under Administrator as Head of PPS • Failing infrastructure and safety concerns • For Council Action Points resulting from meetings, delivery is either slow or does not occur and this is a concern for Mayor and Councillors on behalf of their community. <p>Administrator heard Council concerns and will look to take these forwards.</p>
Date of next Regular Council meeting	12 July 2023 – 9am
Meeting Closed –	1.15pm
<p>Meeting Approved</p> <p>Mayor: <i>Simon Young</i></p> <p>Date: <i>12 July 2023</i></p>	