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PITCAIRN ISLAND COUNCIL

**Minutes of the Council Meeting held at the Public Hall
Commencing at 11.00am Wednesday 14th December 2016**

Present:

Mayor Shawn Christian, Cr Leslie Jaques, Cr Lea Brown, Cr Darralyn Griffiths, Cr Michele Christian, Cr Brenda Christian, Administrator Nicola Hebb, Island Secretary Heather Menzies.

Apologies: Deputy Mayor Charlene Warren-Peu

Gallery: None

Opening Prayer: Cr L Jaques

Welcome: Mayor

Matters Arising from the Minutes of Nov 15 th 16 th , 21 st & 23 rd Nov 2016	None
Record of Approval of Minutes of Nov 15 th 16 th 21 st & 23 rd Nov 2016	Motion: Cr D Griffiths / Cr B Christian “That the Regular Council Meeting Minutes of November 15 th & 16 th 2016 and the EDF11 Council Meeting Minutes of November 21 st and 23 rd - as circulated, be approved.” All in favour - Carried
MAP Branding and Marketing USB Card Update	Cr M Christian provided a visual update on progress made in developing the promotional USB cards for the Marine Reserve – as assisted by Pew Trust. There was general agreement that the USB cards will provide a high standard of information. Cr Christian reported that 300 cards will be shipped to the island on the Feb/March 2017 supply run and support materials i.e. posters and brochures for marketing the USB Cards were also in development. Another 300 cards will be circulated at the Sea Trade Global Convention in March 2017. The Island Secretary reported that a few required copy changes and corrections had been submitted to the developers but they had missed the production deadline for the first run of cards. These amendments will be made for the next issue. Costings and contacts for further production runs have been obtained from Pew Trust. There ensued some discussion as to whether the inclusion of the electronic version of the Guide to Pitcairn would impact hard copy sales. It was agreed that it was unlikely in the first instance given only 300 will be available. Both the USB Card and the Guide to

	<p>Pitcairn will be sold via the Post Office so sales can be monitored going forward. Council acknowledge the help and support thus far provided by the Pew Trust.</p>
11 th EDF Formulation Phase Update	<p>The Mayor reported steady progress had been made in preparing the formulation phase of the EDF 11 documents. Cr L Jaques reported that Pitcairn is now ahead of schedule in terms of meeting the EU Commission deadlines.</p> <p>The Mayor added that the proposed airport feasibility study has now been formally removed. This has been replaced with a telecommunications feasibility study as previously agreed by Council. Also, costings for all EDF 11 building and construction activities now includes freight and labour costs. Council acknowledged the work done by Mark Watson and all others concerned, in getting the EDF11 documentation done in a timely and efficient manner.</p> <p>ACTION: The Island Secretary will provide Councillors with the Formulation Phase Action Document for EDF11, developed for Pitcairn by Mark Watson, and sent to the EU Commission last week.</p>
DFID Report Requests	<p>Following up on his circulated notes to Council of Nov 2017, which included a brief overview of his meeting with DFID, Cr L Jaques reported that DFID had clearly conveyed it was open to considering adjustments, within existing budgets – as had been the case with the recently approved revised pensions and benefits initiatives – to better assist Pitcairn in managing its operations. He added that DFID also requires regular updates of Pitcairn’s strategic development plan – particularly in relation to the island’s immigration expectations. Cr Jaques advised Council that DFID had created an Overseas Territories Infrastructure Development fund and have advised they will be seeking funds from this facility for its renewable energy requirements.</p>
Shipping Contract Update	<p>The Administration reported that the current passenger/shipping contract, as delivered by Stoney Creek Shipping, will be extended for a further 6 months - taking it until Dec 2017. This continuation will allow time for the winning bidder to develop the finer details of the proposed service.</p>
Absentee Deputy Mayor Tasks	<p>The Administrator reported she had discussed the role of the absentee Deputy Mayor with the Attorney General, Mr Simon Mount. It was agreed that Deputy Mayor Ms Charlene Warren-Peu, who</p>

	<p>is doing much of her continuing to work on Council matters and repopulation whilst overseas, is in fact fulfilling her role, as required under the Local Government Ordinance.</p> <p>It was noted that telecommunications technologies now enable Councillors and GPI employees to fulfil their roles and tasks whilst off-island.</p> <p>Cr B Christian added that Council had submitted a request for changes to the Local Government Ordinance - temporary appointments legislation but this had not has yet been actioned.</p> <p>ACTION: It was agreed that this request should be followed up.</p>
<p>Communications. Ideas for sharing Council/GPI work and progress with the Community.</p>	<p>The Administrator tabled a draft Council Bulletin by way of an example of how Council might keep the Community better informed of its activities and achievements. There ensued general discussion as to why the public may not be proactive in independently accessing information from Councillors. However, it was agreed that it was Council's responsibility to facilitate communication with the Community and that step will be taken in the new year to deliver this requirement.</p> <p>Cr M Christian also tabled a 'Council Achievement' draft document which she had recently developed. It was agreed Cr M Christian will circulate the Council Achievement Document so that others can add their comments. This will then be revised to accommodate the Administrators notes posted on the Public Notice Boards as an end of year Council Achievement Community Bulletin. It was also agreed that Cr D Griffiths will coordinate the delivery of a quarterly 'Your Council, Your Island Community bulletin in the new year.</p> <p>It was also agreed that a new Council Community Notice Board will be established outside the Council Office to accommodate the bulletin and council communications.</p>

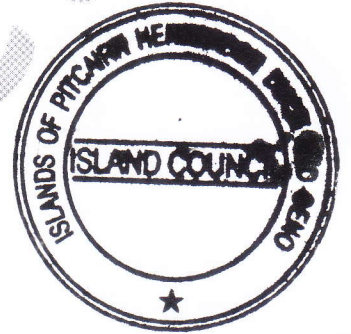
Cultural Advisor - Update	<p>Cr D Griffiths reported that academic papers from Dr Joshua Nash and Dr Maria Amoamo-Cardon have been forwarded to the island for the community's interest. Both hard and electronic copies will be made available from the Library and the Council Office.</p> <p>ACTION: Cr D Griffiths will make a public announcement to let the community know that the papers are available.</p>
Child Safety Developments	<p>There was general discussion on child safety developments on Pitcairn and it was agreed that a Council workshop will be held in the new year to discuss ideas and to further enable Pitcairn and Her Majesty's Government to meet their shared goals for the island's ongoing child-safety needs. The Administrator will discuss this with the current FCA and the Governor and request their input for the workshop.</p> <p>ACTION: A Council workshop, to discuss child-safety developments on Pitcairn, will be held on Wednesday January 4th 2017 at 9.00am.</p>
General Business Matters	
Young's Bounty Urn	<p>Cr L Jaques reported that Mrs Eileen Young had bequeathed Edward Young's Bounty Urn, which she has held at her home in New Zealand, to the People of Pitcairn - with the proviso that it will be displayed in the Pitcairn Museum.</p> <p>This news was wholehearted well received and it was agreed that Cr Jaques will write to the family, on behalf of Council, to thank them for facilitating Ms Young's wishes. Cr L Brown asked the Cr Jaques advise the Mrs Young family the Community Development Division would be very happy to cover packing and freight costs for the urn delivery to Pitcairn.</p> <p>ACTION: Cr Jaques will continue to liaise with the family and report back to Council.</p>
RSPB Consultation Process	<p>Cr M Christian reported she has requested that RSPB undertake on-island consultation with the community regarding its rat eradication plans for Pitcairn. She added that she will provide Council with an update on this request as planning progresses.</p>

Christmas Holiday Break	It was agreed that the Pitcairn Island Council Offices will be from Dec 18 th 2016 and reopen on the 3 rd January 2017.
Update on the Tara Expedition	In response to Cr B Christian's request Cr M Christian reported that she will update Council on the expedition's findings in the new year.
Community Division request for guidance	Cr L Brown requested that Council provide some guidance as to what might be done with regard to recovering a book which had been donated to the Community. It was agreed that the matter will be dealt with at a Divisional level.

Date of Next Council Meeting: January 4th 2017 at 9.00am
Meeting Closed: 10.30am

Mayor Shawn Christian: *[Signature]*

Date: ..17/...../.....2017.....



Approved